



Course Withdrawal/Transfer/Defer Form

Section 1 – Student Details

Name:			
Contact Tel:		Mobile:	
Email:			
Qualification / Course:		Course Date:	/ /

Section 2 – Change Details

I wish to withdraw from this course. I understand and agree Under the Hammer's Refund Policy.

Withdrawal Date:	/ /		
Withdrawal Reason:			
Signature		Date:	/ /

I wish to Transfer to another course. I understand my transfer will be subject to course availability.

Transfer to Date:	/ /	or	/ /
Transfer Reason:			
Signature		Date:	/ /

I wish to Defer my enrolment in this course. I understand that my enrolment has an expiry date.

Defer to Date:	/ /		
Deferral Reason:			
Signature		Date:	/ /

Section 3 – Authorisation

Requested Change has been approved? Yes No

Signature:		Position:	
Print Name:		Date Processed:	



Course Withdrawal/Transfer/Defer Form	
Office use only	
Approved:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date:	
Name and Signature	

This completed form must be emailed to:

enquiries@underthehammer.net.au